

**WILLIAMS COUNTY COURT OF COMMON PLEAS  
JUVENILE DIVISION**

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date of Birth

VS.

**PRAECIPE FOR SERVICE**

\_\_\_\_\_  
Defendant Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date of Birth

I request service on the following individual(s)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

By:    ☐ personal service by the appropriate Sheriff Department

☐ certified mail, return receipt requested

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name